

Appendix 1



Tower Hamlets
Application for a Temporary Event Notice
Licensing Act 2003

For help contact
licensing@towerhamlets.gov.uk
 Telephone: 020 7364 5008

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

First name

Family name

E-mail address

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Is your business registered outside the UK? Yes No

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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APPLICATION DETAILS [\(See also guidance on completing the form, general notes and note 1\)](#)

Have you had any previous or maiden names?

- Yes No

Your date of birth / /

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

E-mail

Telephone number

Other telephone number

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THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). [\(See also guidance on completing the form, note 2\)](#)

Does the premises have an address?

Yes No

Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

Neither Premises licence Club premises certificate

Location Details

Provide further details about the location of the event

the premises is a social club. recently available to let, purpose built bar, designated outside smoking area conforming to regulations, 3 seperate exits, 6 seperate male and female toilets

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below [\(see also guidance on completing the form, note 3\)](#)

i propose to use only the main room, the bar room and the outside smoking area. in the main room a soft drink only

Continued from previous page...

temporary bar will be used in addition to the main licensed bar. i propose a maximum occupancy of 499, inclusive of staff, stewards, artists and guests. the guests are by direct invitation only, with a guest list limited to 470, allowing for a maximum of 29 staff and artist combined. there will be no "walk in's", or ticket sales on the door. only one bar in the venue will be selling alcohol and late night refreshment.

Describe the nature of the premises below ([see also guidance on completing the form, note 4](#))

the premises is a social club, in a largely commercial area with very few residential dwellings. the building is equipped for such activities with multiple exits, exit signs, multiple fire escapes and routes. it has a large number of male and female toilets. running water. several close rail links and an extensive public transport network.

Describe the nature of the event below ([see also guidance on completing the form, note 5](#))

the event is New Years Eve celebration. i propose to have recorded music being played with dancing and socialising, i propose to have in total seven trained and licensed door staff. 5 male and two female. in addition there will be a number of volunteer stewards. All staff will be briefed prior to event. familiarised with property lay out, fire exits/routes and duties. the guests are by private invitation only and limited to a maximum of 470. There will be no walk in's and no ticket sales on the door. i propose to operate a challenge 25 policy on all sales. Although this ten is not late it is on the deadline, this is due too losing a venue at very short notice and only just securing this venue. i can only apologise for this. i am also attending personal licence training on 16.12.14, with a subsequent licence application pending test result that day.

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LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises

([see also guidance on completing the form, note 6](#)):

- The sale by retail of alcohol
- The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- The provision of regulated entertainment
- The provision of late night refreshment
- The giving of a late temporary event notice

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

([See also guidance on completing the form, note 7](#)).

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

([see also guidance on completing the form, note 8](#))

Event start date / /
 dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date / /
 dd mm yyyy

Continued from previous page...

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

[\(see also guidance on completing the form, note 9\)](#)

event time 21.00 - 06.00, alcohol sales 21.00 - 04.00, tea and coffee(late night refreshment) 09.00-06.00. soft drinks and cold food 09.00-06.00

State the maximum number of people at any one time that you intend to allow to be present at the premises

during the times when you intend to carry on licensable activities, including any staff, organisers or performers

[\(see also guidance on completing the form, note 10\)](#)

499

Note that the maximum number of people cannot exceed 499.

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 11\):](#)

- On the premises only
- Off the premises only
- Both

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RELEVANT ENTERTAINMENT [\(See also guidance on completing the form, note 12\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

no such activities will be taking place.

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PERSONAL LICENCE HOLDERS [\(See also guidance on completing the form, note 13\)](#)

Do you currently hold a valid personal licence?

- Yes
- No

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PREVIOUS TEMPORARY EVENT NOTICES [\(See also guidance on completing the form, note 14\)](#)

Continued from previous page...

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?

Yes No

Have you already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or Yes No

b) Begins 24 hours or less after the event period proposed in this notice?

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ASSOCIATES AND BUSINESS COLLEAGUES [\(See also guidance on completing the form, note 15\)](#)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

Yes No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or Yes No

b) Begins 24 hours or less after the event period proposed in this notice?

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

Yes No

Continued from previous page...

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

Yes No

a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice?

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CONDITION [\(See also guidance on completing the form, note 17\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
This formality requires a fixed fee of £21

DECLARATION [\(See also guidance on completing the form, note 18\)](#)

- * The information contained in this form is correct to the best of my knowledge and belief
- * I understand that it is an offence:
 - * (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 - * (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both

* For completion by the Licensing Authority

* I acknowledge receipt of this temporary event notice

* SIGNATURE _____ On behalf of the Licensing Authority NAME OF OFFICER

DATE _____

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Full name

Capacity

Date / /
dd mm yyyy

Continued from previous page...

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/tower-hamlets/apply-1> to upload this file and continue with your application.

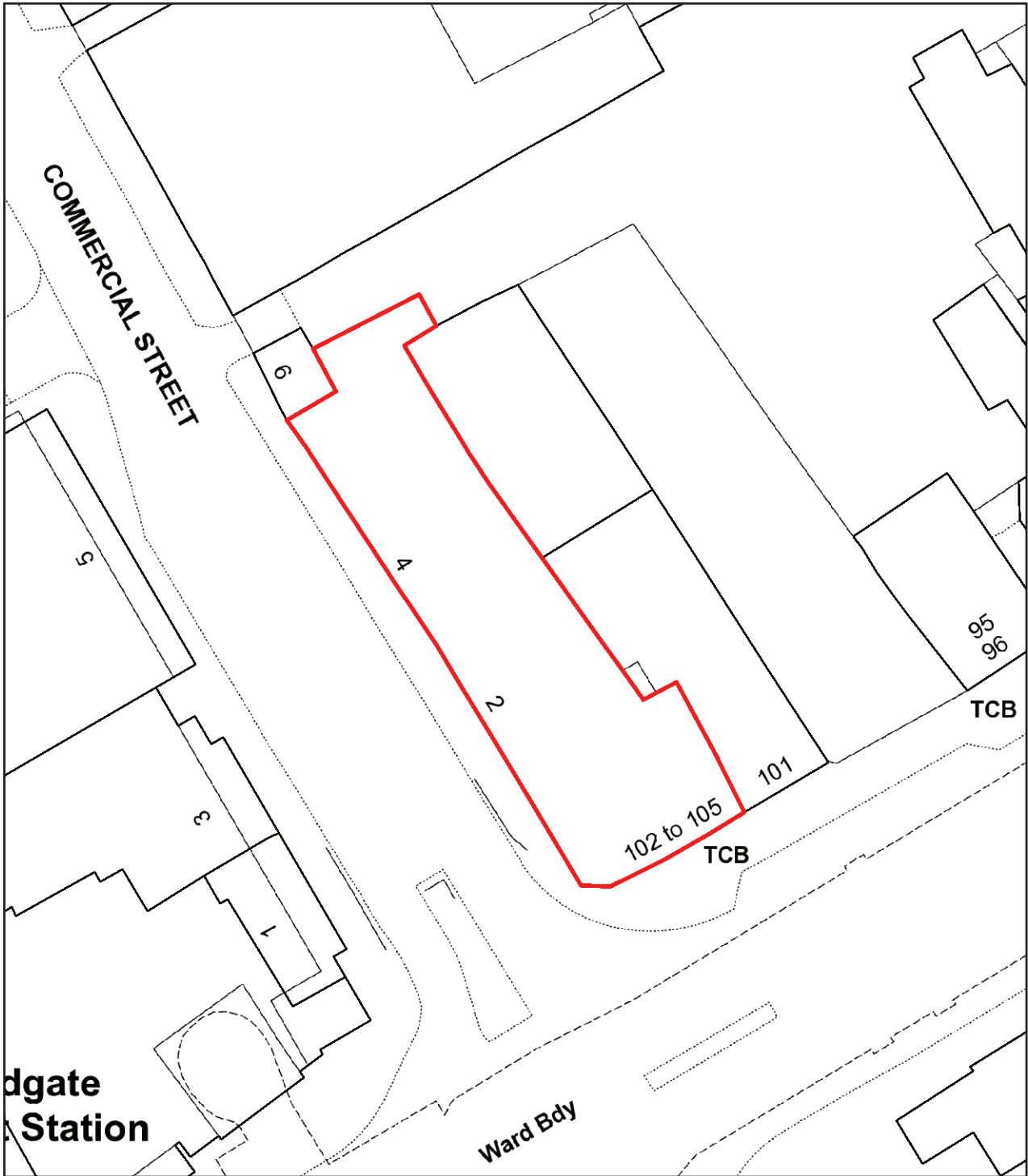
Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number	<input type="text" value="nye whitechapel"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

< Previous [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) Next >

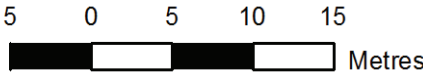
Appendix 2

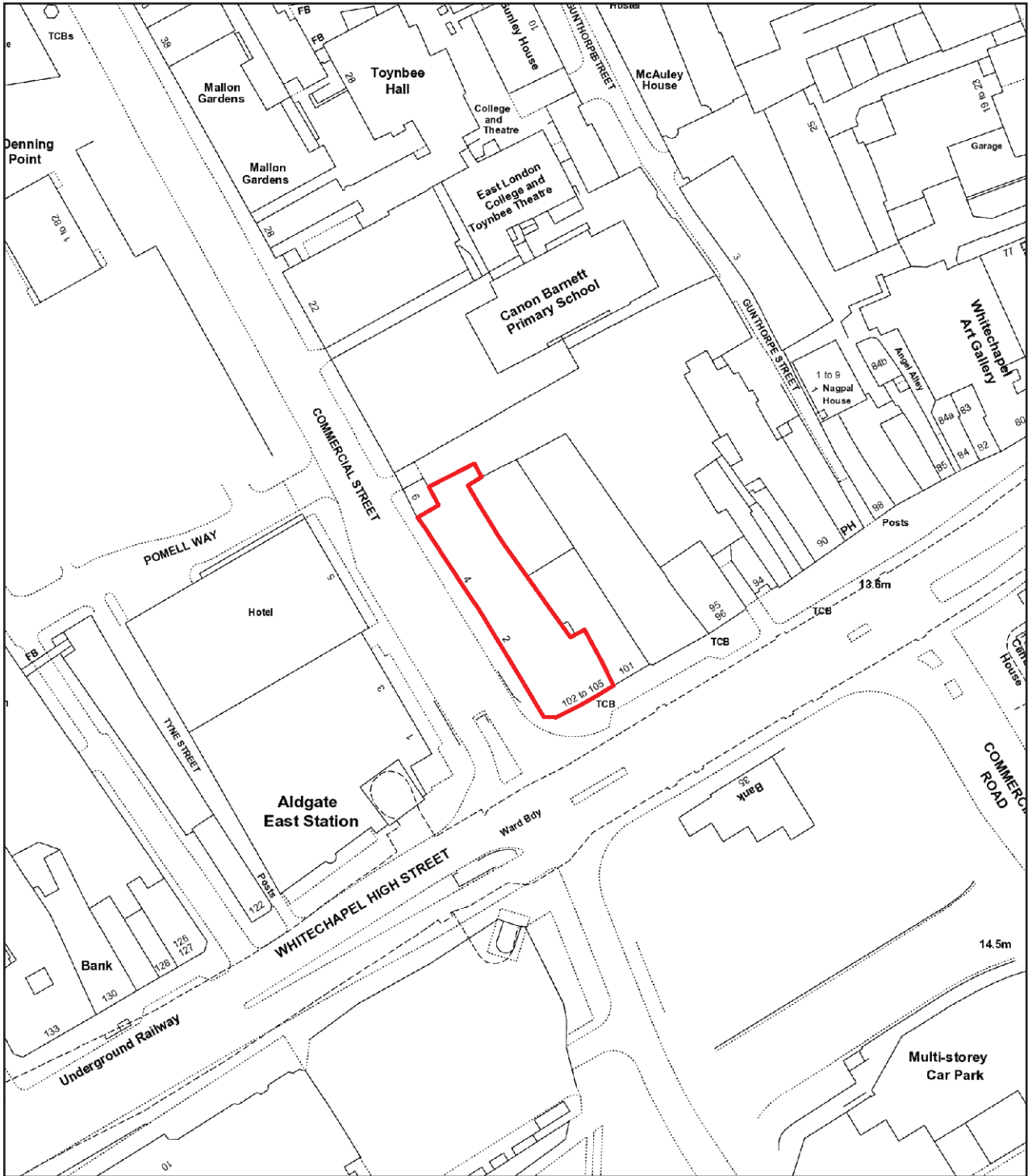


2nd Flr, 2-4 Commercial Street



Scale 1:572

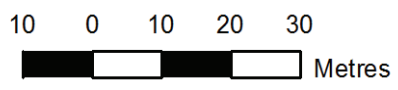




2nd Flr, 2-4 Commercial Street



Scale 1:1334



Appendix 3

John McCrohan
LBTH Licensing
Toby Club
Vawdrey Close
E1 4AU

HT - Tower Hamlets Borough

Licensing Office
Limehouse Police Station
27 West India Dock Road &
5 Birchfield Street
E14 8EZ

Telephone: [REDACTED]

Facsimile:

Email:

[REDACTED]
[REDACTED]
www.met.police.uk

Your ref:

Our ref:

17 December 2014

Dear Mr McCrohan

Re: Temporary Event Notice (31st December 2014 : 2100 - 0600)

Floor2 , 2-4 Commercial St, E1 7RA

Please accept this letter as notification that the police as a responsible authority wish to object to this application on the following two licensing objectives

The prevention of crime and disorder

The prevention of public nuisance

New Year's Eve is one of the busiest evenings for the Metropolitan Police and all emergency services, where our resources can be stretched to the limit.

The applicant has applied for a TEN between the hours of 2100 - 0600

Although TENs are not covered by the Cumulative Impact Zone, it does reflect the concerns over violence and ASB.

Mr Thomson admits not to have any experience in running such large events, even if he has applied for his personal licence.

It is specifically at this time of year that one needs “experienced hands” to run such an event, to ensure that all the licensing objectives are adhered to, especially the crime and disorder and public nuisance objectives.

Approximately 500 people in Commercial St, adds an extra burden to an already busy area. How will the applicant control access and egress from the venue?

With this amount of people there is a significant chance of low level ASB whether it is people talking in loud voices or minor disturbances.

The applicant has stated that 7 SIA staff will be on duty. Although some events will have 1 SIA per 100 attendees, I do not think this is sufficient on NYE when people are normally intoxicated and intent on having a good time by way of alcohol or drugs

There is no mention of a search policy in relation to drugs.

I don't believe that there is sufficient staff to deal with any minor break out of disorder and if this is not immediately curtailed then this can develop into serious disorder, which again would stretch police resources.

I have sent an e-mail to the LFB to see if they find this second floor premises suitable for a dance/rave event.

I am also concerned that the previous venue for the event was to be held in “an arch behind Bethnal Green tube”

The applicant was unable to say why this was no longer an option. I am aware of the arches behind the tube in Gales Gardens, one of which is an unlicensed venue where myself and Ian Wareing of LBTH noise team have investigated.

Overall, this is another venue in an already very busy area. The applicant has no experience in running such an event, especially on NYE when people can be either at their best or worst behaviour. He lacks the experience to nip any problems in the bud. Police resources will already be stretched with the licensed venues in Brick Lane who will be open until the very early hours in the morning.

I ask the committee to refuse this application

Alan Cruickshank PC 189HT

Appendix 4

Alex Lisowski

From: Ian Wareing
Sent: 16 December 2014 12:45
To: Licensing; [REDACTED]
Cc: Alan.D.Cruickshank@met.pnn.police.uk
Subject: TEN 081620 - Representation

Follow Up Flag: Follow up
Flag Status: Completed

Dear Sir/Madam, please accept this email as a representation against the above application.

EH has concerns over the event in a building that does not have a Premises Licence. I visited the site today and viewed from the outside. It appears that the windows are weak with regards to sound insulation and having an event with DJ's until 06.00 will inevitably cause Public Nuisance. There is a hotel and residential flats opposite and there is possibly residential to the east of the building above commercial property. These residents will invariably take the brunt of loud music until 06.00 if this licence were to be granted.

The applicant has stated that he does not yet have his Personal Licence and I believe this shows that there will be a lack of experience with running an event like this with up to 499 attendees.

It is therefore recommended that this TEN be refused.

Ian

Ian Wareing
Technical Officer
Pollution Team
Environmental Protection
Environmental Health
2nd Floor
Gladstone Place Offices
1 Ewart Place
London
E3 5EQ

020 7364 5008
[REDACTED]